

Small Grant Application Form

Form Preview

ENM Environmental Initiatives Fund - Small Grants

* indicates a required field

Purpose

The Environmental Initiatives Fund (EIF) supports community projects that improve environmental outcomes within the Manawatū River catchment. The Environmental Initiatives Fund is made possible through the support of Palmerston North City Council and Eastern & Central Community Trust.

The EIF funding priorities align with ENM's four Pou:

1. Enhance community wellbeing by improving food resilience, food security and food sovereignty.
2. Protect and enhance biodiversity, and freshwater quality.
3. Contribute to a circular economy through minimising waste and promoting the sustainable use of natural resources.
4. Take climate action to reduce climate change impacts and build resilience for the future.

Applications may be made for Small Grants (up to \$1,000, exclusive of GST).

See the [ENM Environmental Initiatives Fund guidelines](#) for more information.

For help, contact Kerry Jaques at admin@enm.org.nz or 06 355 0126, or drop in to ENM's offices at 145 Cuba Street.

Contact Details

Applicant *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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These are the contact details for your environmental initiative. Please ensure that full name and address details are provided. Notification about funding will go to this contact.

Contact Mobile Phone Number *

Must be a New Zealand phone number.

Contact Email Address *

Must be an email address.

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Contact Address *

Address

Address Line 1, Suburb/Town, and Postcode are required.

Bank Account Details *

Account Name

Account Number

Must be a valid New Zealand bank account format.

These are the bank account details for your organisation (if applying on behalf of an organisation) or your bank account details (if applying as an individual).

Please upload verification of your bank account details. *

Attach a file:

Provide a copy of your bank statement or a deposit slip which shows your bank account number.

Organisation Details

What is your organisations legal status? *

Required if your organisation has legal status (e.g., Registered Charity, Incorporated Society, Registered Company etc.). Answer 'n/a' if you are applying as an individual or your organisation has no legal status.

NZ Charity Registration Number (CRN)

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration
Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email

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Website
Date Registered

Must be formatted correctly.

NZBN (If applicable)

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

New Zealand Companies Register Information

NZBN
Entity Name
Registration Date
Entity Status
Entity Type
Registered Address
Office Address

Must be formatted correctly.

GST Number (if applicable)

If your organisation is registered for GST.

Conflicts of interest

Are you aware of any conflicts of interest which could affect this application? *

- Yes
 No

If yes, please describe:

Environmental Initiative Overview

Project Title *

This is the name of your environmental project.

Is the project new or part of an ongoing initiative? *

- New Ongoing

Please provide a brief description of the project. *

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Word count:

Must be no more than 100 words.

Location of Project *

- Palmerston North City
- Manawatū
- Horowhenua
- Tararua

Where is your project going to be completed? Note that your project must take place within the Manawatū River Catchment.

Clarify how your project comes within the Manawatu River Catchment (provide a physical project address if at all possible). *

The physical project address is the address the project is to be delivered at and may be different to the address provided for the Contact in the Contact Details section of the form.

Project Start Date *

Must be a date.

What date do you intend to start your project by? The date should be at least one month after the date your application is submitted.

Project End Date *

Must be a date.

What date do you plan to complete your initiative by? Date must be no later than 12 months after your start date.

Environmental Initiative Details

This section on the form is to provide details regarding the project.

Which priority is your project aligned with? *

- Priority 1. Community Food Sovereignty.
- Priority 2. Biodiversity Protection and Enhancement.
- Priority 3. Circular Economy.
- Priority 4. Climate Action.

At least 1 choice and no more than 4 choices may be selected.

How does your project meet the priorities you have chosen? *

If your project contributes to reducing energy emissions explain how.

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How will the funding contribute towards the project? *

What do you want the funding for?

How will the project happen? *

How will you do it? How will you achieve the objectives of the project? Describe the project plan.

Tell us about the key people and/or the groups involved. *

Are you collaborating with hapū/iwi, other community groups, NGO's, schools etc.?

Delivery

Describe your capability and capacity to successfully deliver the project and report within the required timelines. *

Tell us about the people in your organisation who are going to deliver the project. Their ability to deliver. How many people will be working on the project?

Environmental Benefits

What environmental outcomes will be achieved by successfully implementing the project? *

What are the benefits of implementing your initiative? What environmental outcomes will result from implementing your initiative? What community need are you meeting? How do you know this is needed?

Budget

As you are applying for funding up to a maximum of \$1,000 (exclusive of GST) we are not requiring a comprehensive budget.

How much funding are you applying for? *

\$

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Must be a dollar amount and no more than 1000.

Funding Budget Details *

What will the funding be spent on? Budget items must be listed with an estimate of cost (GST inclusive). Supplier information should be provided if possible. Where supplier is not known this information can be provided after grant has been allocated.

Please upload any supporting documents that you wish the assessor to view with regard to the financials for your project.

Attach a file:

Have you received funding from ENM in the past two years? *

- Yes
 No

If yes, please provide details below

Details of funding received from ENM in the past two years.

Have you made any other funding requests for this project? *

- Yes
 No

If yes, provide details below

Details of other funding requests, including whether or not the request was successful.

Supporting Information

If you have any additional material you would like us to refer to, please enter it in the sections below. This is not a requirement.

Please upload any additional documents you would like to share

Attach a file:

Free Text

Application Process

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In submitting this application, did you receive support from ENM in the pre-application process? *

- Yes
- No

If you answered Yes to the previous question, how satisfied are you with the support you received from ENM to submit your application?

- Highly Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Highly Dissatisfied

Terms of Agreement

If this application is successful, I/we agree to:

- complete the project as outlined in this application (or request permission in writing from the ENM EIF Administrator for any significant change to the project)
- complete and submit a report for the project within two months after its completion (using the report template provided on Smarty Grants)
- return any unspent funding
- keep receipts and a record of all expenditure for seven years
- participate in any funding audit of my organisation or project conducted by ENM
- I/we consent to ENM recording the personal contact details provided in this application, retaining and using these details, and disclosing them to PNCC for the purpose of evaluating the ENM EIF
- I/we understand that my/our name, brief details and images relating to the project may be released to the media or appear in publicity material
- I/we undertake that I/we have obtained the consent of all people involved to provide these details
- I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 2020
- I/we undertake that, if successful, I/we will acknowledge the funding on our social media and/or website.

Do you accept the terms of agreement outlined above? *

- Yes
- No

If you tick No to this question, your application will be ineligible for funding.

Declaration

You must agree to the below statements before submitting your application: *

- I have authority to commit to the following conditions on behalf of the applicant group.
- I declare that the details in all sections of the application are true and correct to the best of our knowledge.

At least 2 choices must be selected.